

# INTAKE FORM

## CTAF BENEFICIAL OWNERSHIP INFORMATION

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The following information is required for all beneficial owners of a reporting entity. Please fill out one form for each beneficial owner.

Exact Name of Business: \_\_\_\_\_

Entity Type (S-Corp; Corporation; LLC; Partnership; Fictitious Name): \_\_\_\_\_

Filing date with the Department of State creating said entity: \_\_\_\_\_

FULL Legal Name of Beneficial Owner (this includes first, middle and last names):  
\_\_\_\_\_

CURRENT Residential or Business Address:  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Please provide a copy of Beneficial Owner identification (must be a current Photo ID, such as driver's license or US Passport):

Type of Identification: \_\_\_\_\_

Identification Number: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby authorize Wendy Bratton Diem of Diem Notary & Paralegal Services, LLC to submit the Beneficial Owner Information filing with the Financial Crimes Enforcement Network ("FinCEN") pertaining to the above mentioned entity on my behalf.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

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